



## UHC2030 Steering Committee ToRs

The UHC2030 Steering Committee is the decision making body, responsible for setting overall strategic directions and oversight of the Partnership.

### Roles and Responsibilities

On behalf of all UHC2030 signatories, whom the Committee represents:

- To build high level political support for the aim, objectives and activities of UHC2030 and promote active engagement of and collaboration with a wide range of partners.
- To shape UHC2030 directions and activities and to make significant strategy and policy decisions.
- To engage with related health systems initiatives in UHC2030, providing space for raising common priority issues that may need collective consideration from the Steering Committee, and possible attention and action beyond/across specific agenda.
- To approve the UHC2030 work plan and budget, oversee progress with implementation (including working groups and ad hoc groups), and advise on how to address problems that arise.
- To provide a platform for promoting stronger accountability for achieving UHC at global and country levels among UHC2030 partners.
- To lead by example by adhering to the commitments of the UHC2030 Global Compact at global and country levels and promoting behaviour change among UHC2030 partners.

In addition, Steering Committee representatives have the following responsibilities:

- To bring consolidated perspectives from partners of the constituencies they represent
- To support the implementation of the UHC2030 workplan by contributing to discussions and engaging actively in the different working groups
- To help mobilise funding for UHC2030, including through financial contributions or in-kind support.

### Internal Organization

- The Committee consists of a maximum of 20 members who represent the different constituencies in the Partnership, plus observers on invitation.
- The constituencies represented in the Committee and the allocation of seats are as follows:
  - Countries: 9 (3 low income countries (former IHP+ country signatories), 3 middle-income countries (“new” category), 3 high-income countries (former IHP+ bilateral development agency signatories))<sup>1</sup>
  - Multilateral organizations: 3 (1 from among UN agencies, 1 GHIs, 1 other multilaterals)

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<sup>1</sup> Countries will determine which government department should hold the seats as the country representative. HICs are encouraged to engage the lead department for health development cooperation, along with other relevant departments as appropriate. MICs are encouraged to include representation from both lower- and upper-middle income countries. Regional balance in country representation is encouraged.

- Philanthropic foundations: 1
- Civil society: 3 (national, grassroots and global civil society)
- Private sector: 1-2
- Ex-officio hosting organizations: 2 (World Health Organization and World Bank)
- The following stakeholders may be invited to participate in Committee meetings with observer status: representatives from UHC2030 related initiatives; independent experts and other resource persons relevant for specific meeting agenda items. The invitation of observers must be approved by the co-chairs in consultation with the Secretariat.
- Each constituency is responsible for selecting its representatives through a transparent process to be specified in constituency ToRs.<sup>2</sup> Committee members represent their constituency as widespread engagement is essential for the success of the partnership. As such, they are expected to consult within their constituencies in advance of and following Committee meetings. Alternates should also be identified by the constituency, from other partners within the constituency to maximize partner engagement.
- Committee members are expected to serve for a minimum of one year, with the possibility of annual renewal to be agreed by the constituency for up to a maximum of 3 years in total. Members are expected to be of sufficient seniority (minimum level of department director or similar) to be able to represent their constituency, and influence subsequent dialogue and action related to UHC2030 recommendations.
- Each Steering Committee member can be accompanied in meetings by one alternate or one assistant.
- The Steering Committee meets twice per year, with at least one meeting being face-to-face. Additional sessions may be organized if issues arise that require discussion by the Committee, and the Committee can be kept up-to-date by email communications and ad hoc teleconferences.
- Co-Chairs are appointed by the Steering Committee, from the country constituency and another constituency on rotation.
- Decisions are taken by consensus. Where a perceived or potential conflict of interest may arise, each Steering Committee member should declare voluntarily this conflict in line with the UHC2030 Conflict of Interest Policy (see policy below)
- Meetings need to have clear objectives and points for decision. The agenda is prepared by the Core Team and approved by the Steering Committee Co-Chairs. All related materials need to be distributed by the Core Team 3 weeks in advance. Comments and suggestions may be submitted by email before the meeting, during or 48 hours after the meeting. Actions and next steps will be communicated by the Core Team within 2 weeks of each meeting to all UHC2030 signatories.
- The Core Team endeavours to support constituencies with intra-constituency consultation and communications as appropriate and feasible. An induction pack is available to new Committee representatives. The Core Team facilitates consultation with UHC2030 related initiatives in advance of Committee meetings to identify priority issues to be raised for discussion.
- Steering Committee members may consider participation in the board meetings of the related initiatives, and other committees as appropriate, as observers.

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<sup>2</sup> Constituencies are recommended to develop their ToRs in collaboration with the Core Team, identifying support needs.

## 1. UHC2030 Steering Committee co-chairs ToRs

The SC Co-Chairs will provide leadership and strategic guidance to UHC2030 in supporting and sustaining the work of UHC2030, and working closely with the UHC2030 Secretariat. Specific responsibilities include:

Leadership:

- Presiding over, and facilitating semi-annual and ad hoc SC meetings
- Advising on the planning of SC meetings and overall strategic direction, and periodically supporting the UHC2030 Core Team coordinators to consult with SC members on their roles as constituency representatives and contribution to discussion
- Acting as an ambassador for the partnership

Terms:

- UHC2030's Co-Chair will serve a one-year term to be eligible for re-appointment for maximum two additional terms
- This is a function without remuneration apart from travel and accommodation costs associated with Steering Committee meetings

Ideal candidates will have the following profile:

- Extensive professional experience with significant executive leadership accomplishments in government, international organization, philanthropy, or the business networks and associations
- Demonstrated success as an influential board member or chair, head of institution or equivalent
- A commitment to promote UHC2030 mission and understand perspectives from stakeholders preferably based on experience
- Savvy diplomatic skills and a natural affinity for cultivating relationships and convening, facilitating, and building consensus among diverse constituencies and stakeholders
- Excellent oral communication skills coupled with natural affinity for public speaking and meeting facilitation