IHP+ Steering Committee
Terms of Reference 16 October 2013

The IHP+ Steering Committee will be responsible for setting overall strategic directions and oversight of the Partnership.

ROLES AND FUNCTIONS

On behalf of all IHP+ signatories, whom the Committee represents

• To shape IHP+ directions and activities and to make significant strategy and policy decisions.
• To approve the IHP+ work plan and budget, oversee progress with implementation, and discuss/advise how to address problems that arise.
• To agree terms of reference for Working Groups, review their recommendations, and agree on actions to be taken forward.
• To effect change in individual organizations and associated global health partnerships, by promoting the adoption of IHP+ principles and recommendations.
• To provide a forum for mutual accountability for results among IHP+ members.

INTERNAL ORGANIZATION

• The Committee will consist of 16 members who represent the different constituencies in the Partnership. Six members will be from partner countries; four from multilateral agencies¹; four from bilateral agencies and two from civil society.
• Representatives are selected through a transparent process. For the multilateral agencies, bilateral agency and civil society constituencies, each group will put forward a representative(s). For the country constituency, selection criteria of representatives will include geographical distribution, language balance and experience in IHP+ processes.
• Committee members will serve for a minimum of one year, with the possibility of a one year extension.
• Members will be of sufficient seniority to be able to represent their constituency, and influence subsequent dialogue and action related to IHP+ recommendations.
• The Steering Committee will meet twice per year, with one meeting being face-to-face. Additional sessions will be organized if issues arise that require discussion by the Committee.
• Meetings will be co-chaired by one country partner and one international development partner. The Co-Chairs will be selected by the Steering Committee, and will serve for one year with the possibility of a one year extension.
• Decisions will be taken by consensus.

¹ For convenience, this term includes the UN agencies; development banks; GAVI and the Global Fund
Meetings will have clear objectives and points for decision. The agenda will be prepared by the Core Team in consultation with the Reference Group and approved by the Steering Committee Co-Chairs. Materials will be distributed by the Core Team 3 weeks in advance. Comments and suggestions may be submitted by email before the meeting, during or after the meeting.

Actions and next steps will be communicated by the Core Team within 2 weeks of each meeting to all IHP+ signatories.