IHP+ Reference Group
Terms of Reference 16 October 2013

The IHP+ Reference Group will support the Core Team implementing the IHP+ Work Plan, and serve as a forum for information sharing and collaboration.

ROLES AND FUNCTIONS

• Serve as a forum for identifying and debating emerging topics and issues in effective development cooperation in health.

• Based on the IHP+ Work Plan, provide a regular forum for information exchange and discussion of progress regarding the intensified action on the IHP+ principles at country and global level.

• Assist the Core Team in preparing the agenda for topics to be discussed and decided upon by the Steering Committee.

• Propose the creation of additional Working Groups where needed, including suggestions for potential Working Group members.

• Assist the Core Team on the technical preparation of the Country Health Teams Meetings.

INTERNAL ORGANIZATION

• To meet bi-monthly via phone or videoconference.

• Constituted of one senior technical person from each of the institutions represented on the Steering Committee, with an option of including additional participation whenever needed.

• Meetings to be convened and chaired by the Core Team.

• Materials to be sent by the Core Team one week in advance, including the agenda.

• Main discussion points and any specific actions committed to by any participant to be communicated within 1 week of each session.